

Submitted by: Angela Byrnes


## We Believe

The Saskatchewan Middle Years Association believes middle years students require educators who understand and advocate for their students' physical, emotional, social and academic needs. The SMYA provides workshops, speakers for interested groups, resource materials and an annual provincial conference.

Our organization has the following aims:

- To further understanding of the middle years student
- To further an understanding of programs and teaching approaches for the middle years
- To provide a means of communication for teachers about middle years students
- To develop a positive attitude toward middle years students
- To provide a vehicle for sharing information with all partners in education
- To advocate school experiences that are developmentally responsive to the needs of middle years students


## JOURNAL EDITORS: Kelsey Bailey and Crystal Boire

In the Middle is published three times yearly. It accepts articles that are practical, accessible and of interest to teachers of Grades 5 through 9. Articles should be from 2 to 15 pages in length. They can concern curriculum or teaching methodologies, or they can concern middle years children and suggestions for working with them. Articles published by In the Middle reflect the views of their authors and are not necessarily those of the editors, the Saskatchewan Middle Years Association, or the Saskatchewan Teachers' Federation.
President's Message ..... Page 4
Editor's Corner ..... Page 5
SMYA Executive ..... Page 6
ARTICLES/FEATURES
Middle Years Tool Kit ..... Page 8
Student Information Form ..... Page 9
Daily Planner ..... Page 10
Awesome Student/Awesome Teacher ..... Page 12
All About My Teacher ..... Page 14
Jamming Fridays: More Than Music ..... Page 15
Grade 8 Math Help Bulletin Board ..... Page 17
Scavenger Hunt Around the Room ..... Page 23
Teacher Websites ..... Page 25
2018 Conference Poster ..... Page 26
OTHER MATERIALS
Teaching from the Heart ..... Page 27
SMYA Application for Membership ..... Page 28
Harold Schultz Middle Years Development Fund ..... Page 29
SMYA President's Award ..... Page 30
SMYA Youth Grant Information ..... Page 31
SMYA Application for Financial Assistance for Youth Grant ..... Page 32
SMYA Privacy Policy ..... Page 33

# President's Message 

## By Brett Reis

Greetings,
I hope that all of you had a wonderful and rejuvenating summer break. It is always great to take time to recharge with friends and family. As I write this message I am mixed with feelings of sadness that summer is quickly coming to an end as well as excitement for the upcoming school year.

I know that for many of you, school has been on your mind for weeks as you prepare for a new group of students. On behalf of the Saskatchewan Middle Years Association I would like to thank you for all of the hard work and dedication you show towards student learning. We are grateful that you take time out of your busy schedules to read our journal and be a part of our professional community. We value the opportunity to support Saskatchewan Middle Years teachers in any way we can, be it though our Conference, Youth Grants or Journal.

I am extremely excited for the year ahead for the SMYA. I hope that you will be able to join us November 1 \& 2 for in Regina for \#smya18, which will be our biggest conference in many years! We are thrilled to be welcoming two acclaimed keynote speakers this year. Our first keynote is literacy and student engagement expert Pernille Ripp. Pernille is the author of many books including Passionate Readers and Passionate Learners, She is also the founder of the Global Read Aloud. Pernille brings a
unique voice and perspective to teaching that is sure to help you transform your reading and writing classroom.

We will also have Dr. Debbie Silver as our second keynote speaker. Debbie Silver is an expert on differentiated instruction and teacher wellness. She is the author of many books including Drumming to the Beat of Different Marchers: Finding the Rhythm for Differentiated Learning and Deliberate Optimism: Reclaiming the Joy in Education. Debbie's ability to connect with teachers using humour, experience and practicality make her an engaging speaker. We look forward to learning alongside both of these brilliant minds.

In addition to these speakers, we will also have the people from Resonate Music Festival come and give hands on presentations both days that will assist you in bringing music education to any middle years classroom. The popular speed learning sessions will also return that will cover all aspects of teaching, lead by passionate Saskatchewan educators. In all it will be an exciting two days of learning for all that are able to attend.

I look forward to connecting with many of you this November in Regina! I wish you all the best to begin the 2018-19 school year.

Brett Reis


## Editor's Corner

## Welcome Back!

By Kelsey Bailey and Crystal Boire

As summer holidays wrap up, and we embark on our annual trek back to the classroom in advance of the return of our students, we are left with the simultaneous feeling of disbelief that summer has flown by yet again, and excitement at the prospect of another year working with students. Regardless of where you are in your teaching journey, whether taking the first steps of your marathon, or heading into the closing stretch, we wish you good luck and best wishes as you gear up for another year.

The SMYA planning committee is putting the finishing touches on what is shaping up to be an incredible couple of days at this year's Middle Years conference in Regina. For more information or to register, check out smya.ca/conference. We hope to see you

We are looking for student artwork to showcase in the journal. Please
take a picture and send to: Kelsey Bailey kelsey@smya.ca

Please include the
student's name,
grade and school for two days of learning, laughing, and sharing with your peers from across the province in an intimate setting with amazing access to keynote speakers, Pernille Ripp and Debbie Silver, and other great presenters. Please note that this year, educators can sign up for either one or both days of the conference, depending on your school board's professional development allocations.

The SMYA is dedicated to providing a community of practice to educators and useful resources through the journal, our conference, our website, Facebook page and Twitter account. We hope the fall edition of the journal provides you with some ideas and activities you can use the first few days or weeks of teaching. We wish each and every one of you a fantastic start to the year and look forward to seeing you at our conference in November.

Crystal and Kelsey
Join us at www.smya.ca on Facebook at http://www.facebook.com/SKMiddleYears and on Twitter @SKmiddleyears

5 In The Middle | Volume 37 Number 1

## Meet the SMYA Executive



## Brett Reis - President

Brett Reis is a Grade 6 teacher and vice-principal at Delisle Elementary School. Brett is passionate about teaching "In the Middle" and enjoys the energy and excitement middle years students bring to the classroom each day. Brett's professional interests include technology, experiential learning and professional development. In his spare time he enjoys spending time with his family, reading as well as playing and coaching various sports.

Angela Byrnes is a Grade 8 teacher at Ecole Lumsden Elementary School in Lumsden. She received both her undergraduate and graduate degrees from the University of Regina and is a strong believer in life-long learning, both from formal education and informally in the classroom and from colleagues. Her career in education has led her through many steps from teacher to vice principal to principal and then back to classroom teacher. Middle years' classrooms are where her heart is and she loves that no two days in middle are ever the same.


## Kelsey Bailey - Co-Editor

Kelsey is in her thirteenth year teaching with Regina Public Schools and is currently teaching Grade 6/7 at Henry Janzen. She loves teaching in the middle because of the energy and creativity middle years students have. When she's not teaching, she enjoys spending time with her husband and two kids.

## Crystal Boire - Co-Editor

 Crystal has been teaching in the middle for 13 years. She loves the relationships that are built with Middle Years students; their sense of humour and personality are so unique from one pre-teen to the next! This year, Crystal is enjoying some travel and down time while on deferred salary leave.

Ian Trail - Treasurer
Ian has taught Middle Years Education with Regina Public Schools for the past 12 years, and is currently teaching Grade 6/7 at Ruth M. Buck School. The positive relationships Ian has with his students, in the classroom and through coaching, creates a successful collaborative learning environment, where all students belong by feeling valued, safe, and inspired. Ian has been an Executive Member with the SMYA for the past 5 years and is entering his 4th as Treasurer. In his spare time he plays hockey, baseball, and golf.

Rachelle Mievre - Member at Large
Rachelle Mievre is a Grade 7/8 teacher in Pilot Butte, SK who is passionate about teaching ELA, Arts Ed, and Genius Hour. Follow her classroom's learning journey on Twitter \& Instagram: @MrsMievresClass. Rachelle enjoys directing plays and musicals, traveling with her husband, and attending concerts with friends.


## Tina Blake - Member at Large

Tina has been teaching with the Regina Public School Board for 20 years. Tina now teaches Grade 7/8 at W. H. Ford in Regina and loves middle level education. She believes in young people and the rights of children. She enjoys spending time with her husband and her two wonderful kids. When she can fit it in, she also loves selling Thirty-One, scrapbooking and watching movies!

## Melissa Sullivan - Member at Large

Melissa Sullivan is in her second term with SMYA. She currently is teaching Grade 6 at ERES in White City. Melissa is currently in her 13th year of teaching. When she isn't busy planning for her class, she is spending time with her husband and three small kids.


## Kelli White - Member at Large

Kelli has been teaching "in the middle" for fifteen years and is passionate about inquirybased learning and authentic assessment practices. She is currently teaching at Aberdeen Composite School fulfilling the roles of a Grade 7 homeroom and Learning Facilitator. One of her favorite parts about being a teacher is working with students through extra-curricular activities. From social justice and travel clubs to leading the MaraFUN team, Kelli enjoys building positive relationships and memories with students both inside and outside of the classroom.

## Pat Telfer - Member at Large

Pat Telfer is a teacher at the Sun West Distance Learning Centre. Currently, he is helping to redevelop several ELA courses and is also serving as Ed Tech support for both staff and students. Pat has taught almost everything from K-12, but the majority of his experience has been within the middle years, mainly because he thinks just like them! In his spare time, you can usually find him playing/watching/officiating all kinds of sports, but his main ones are basketball and track and field. Pat also loves technology - some people (including himself) even call him a nerd!


## Teresa Cowan - Member at Large

Teresa had taught for over 20 years in the middle, mainly at the Grade 6 level. She has been teaching grade 6 at Redvers School for the last 9 years. When not at school, she keeps busy with her four elementary aged farm children, running to hockey, ball, skating, gymnastics, and $4-\mathrm{H}$. In her spare time, she likes to bake and garden.

Murray Wall - STF Liaison wallm@stf.sk.ca

## THE



Middle Years Tool Kit

"Start Strong...Finish Stronger!"

Welcome to a new and exciting year! This tool kit has been put together to remind you of all the important things in life that will help to make our school year successful, meaningful and above all, memorable. You never know when these items may become useful to you and your team!

## Your "Amazing Race" Kit Includes:

* A cotton ball to remind you that this room is full of kind words and warm fuzzy feelings.
* A sticker to remind you that we all stick together and help each other out. Your team will become very important to you!
* A special "Blake Buck" to remind you to always keep your goal in mind because you are valuable and special to many people.
* A toothpick to remind you to "pick out" the good qualities in your team mates.
* A piece of twine to remind you that all of our lives are "intertwined."
* An eraser to remind you that we all make mistakes and that is okay!
* A Lifesaver to remind you that you can always come and see me at anytime if you have questions or need someone to talk to.
* An elastic band to remind you to be flexible, things may not always go your way.
* A band-aid to heal hurt feelings - yours or someone else.
* A Gummy Worm to help you swallow all of your fears.
* A Starburst to give you a burst of energy on those days when you don't have any, especially since you never know what challenges may lie ahead.
* A box of Smarties to keep you smart about all choices and challenges in life.
* A pencil to remind you of the importance of writing and using your creativity.
* A bookmark to mark your place in a favorite book.
© This is our gift to you ©
Start Strong...Finish Stronger!
Let's have an AWESOME year!!!
Mrs. Blake and Miss Sherven ©


## Student Information Form (Completed by parent or guardian)

Child's Name: $\qquad$

## Family Information

*Siblings and ages: $\qquad$
*Who he/she lives with: (circle all that apply)
Mother Father Stepmother Stepfather Grandmother Grandfather Aunt Uncle Others
*Is there anything you'd like to share about religious background and/or holidays celebrated or not celebrated?
*Are there any situations that may influence learning? (ex. New baby, divorce, death in the family, loss of pet, etc)

Medical Information
*Does your child wear glasses? $\qquad$ If so, when should they be worn? $\qquad$
*Allergies: $\qquad$
*Medical/Physical Conditions: $\qquad$
*How does your child feel about the following?
MATH: $\qquad$
READING: $\qquad$
WRITING: $\qquad$
*What can I do as a teacher to help your child be successful this year? $\qquad$
$\qquad$

## Agendas/Organization (Please check one)

- My child will be purchasing a school agenda for $\$ 4.00$ (online payment)
- My child will be bringing their own agenda from home
- My child will be using their personal device (take pictures of the board, type in reminders, etc)

| Parent/Guardian Name(s) | Phone Numbers <br> (Best number during day?) | Preferred Email Addresses <br> for School Distribution List |
| :---: | :---: | :---: |
|  |  |  |

9 In The Middle | Volume 37 Number 1

## Mrs. Blake's Daily Planner

Date: $\qquad$ Day: 1

GOOD MORNING!! Please check the "Sub Tub", if I am away. Red Tub behind my desk.

THINGS TO DO: - Prepare Attendance in Power School

- Write out Advisory/Put up Bell Ringer
- Check Daily Announcements

| Meetings: |  | Notes Due Today: |
| :--- | :--- | :--- |
| Ask/Check: |  |  |
| - | $\bullet$ |  |
| - | $\bullet$ |  |
|  |  | $\bullet$ |

## 8:53-9:30 DAILY 5

- Students are expected to come in quickly and quietly and begin Daily 5. The first 15 minutes they are silent reading. Next they work on the days Bell Ringer (Week \# $\qquad$ Day $\qquad$ ). When finished they move onto a Daily 5 activity. They should have their book boxes.
$\qquad$
$\qquad$
$\qquad$

9:30-10:30 PREP. - Mrs. Allen takes the students for Music. I walk them there and she brings them back and dismisses them for recess.
$\qquad$

10:30-10:45 ****** RECESS ******

- Students are to clean up their desks and get the room ready for the afternoon.

11:45-12:45 ****** LUNCH TIME ****** Primary Supervision 12:30-12:45
12:45-1:15 HEALTH

1:15-2:15 MATH - Grade 8

2:15-2:30 ****** RECESS ******

2:30-3:15 SCIENCE -

3:15-3:37 END OF THE DAY ROUTINE
Daily Math
Agenda's - I go through the items on the agenda board with the students and they are to copy everything that pertains to them. The Director signs and hands out Blake Bucks.
I Clean Up - Students are to clean up their desks and the area around their desk. They are then to do their classroom job and get their backpack ready to go. They gather in their spots once they are done and get ready to listen to our read aloud. They DO NOT get jackets until the bell rings!

- Read Aloud - At around 3:30-3:35. I will begin reading from our class novel. I dismiss the students, NOT the bell! Once they are dismissed they may get their jackets and go. I try to stand at the door to touch base with each of them as they leave!

My 3:37 Checklist:

- Tidy my desk
- Plan for the following day
- Advisory message
- New Jobs (at the end of each week)

Brainstorm as a table group, and then fill each space with words, phrases or sketches.


Brainstorm as a table group, and then fill each space with words, phrases or sketches.


Submitted by Rachelle Mievre

## ALL ABOUT MYTEACHER:


_I have 2 chíldren; Taylor and Will

- Winter is my favourite season
_I used to play the piano
_I I ave lived in Regina my whole life
_ Both my children were born in December
__ I have blue eyes
_ I am allergic to nuts
_ I drive a red car
_Will plays golf and hockey
_Taylor starts grade 10 this year
I love to dance
_ I LOVE drinking London Fog and Pumpkin spice
_I dislike feet
ILOVE to read! I read 12 books this summer.
$\qquad$ I do not like to shop
_I Love Disney and have been to Disney World 5 times!
_I hate country music
$\qquad$ 1 am left handed
_ I make mistakes
$\qquad$ I was nervous this morning
___ Coconut is my favorite smell

Submitted by Tina Blake

# JAIIIIIIIG FDIDAYS: IIODE THAII IIUSIC 

Submitted by Kendra Worman

When the Resonate: Student Music Conference began in 2015, one of the sessions we experimented with was an open jam stage with rotating musicians working with the participating students. We had little guidance to offer our guest musicians as to how to facilitate this particular session and we had no idea if it would be successful. However, it became immediately clear that students were drawn to the jam sessions and we saw combinations of students on instruments playing music together that we wouldn't normally see, such as electric guitarists joined by clarinets and didgeridoos for example. The jam sessions were such a value to students that they suggested adding jamming sessions for beginners, for students who wanted to jam but had never done it before. So, we did just that, and since then both the Jam stage and Jamming for Beginners sessions continue to be student and staff favorites.

## From Resonate to the Classroom

The ultimate goal of Resonate is to see an influence and impact on students and teachers back in classrooms. Having seen the value of Jamming at Resonate, I wanted to find a way to incorporate this into my own classroom. A gade 9 music class became my pilot scenario. This class is set up as a 30-day block and we primarily use guitar as our learning tool. I decided that every Friday's class would be dedicated to jamming and I would commit to never sacrificing it for any reason. In the event that there is no school on a Friday, we move Jamming to Thursday instead, so we don't miss it. I would soon realize there was more to Jamming Fridays than just music.

## What is Jamming Friday?

Jamming Friday ultimately is a cumulative application of the week's learning carried out in a fun, engaging, and authentic manner. Jamming shows students what the purpose of our learning is and where we're heading every week. On Fridays students will bring in other instruments they play at home or will try something new like piano or bass. Students can also choose to sing. Further, I don't limit Jamming Friday classes to just the students registered in my class. Administrators, parents, and students from other classes are welcome to sit in on any Jamming Friday. These extra people contribute to side by side learning and model what it means to be a lifelong learner. It is rare that we don't have any extra guests on Fridays.

Preceding Jamming Fridays, is another equally important never-miss day. Assessment Thursday provides a specific and consistent opportunity to set students up for success on Jamming Friday. This is a day where I can gauge each student's individual skill level, fill in gaps within their learning, and clarify key concepts, all before they need to apply as much of it as possible in the following jam class. As a bonus, assessment Thursday often provides insight into each student's life and individual interests. It never ceases to surprise me the things I learn about my students through assessment that I am confident I would not likely otherwise come to know.

Jamming Friday and Assessment Thursday are two days that go hand in hand. They are so linked I cannot discuss one without the other.

## More Than Music

Jamming Fridays are not about sounding performance ready; they are about stretching skill levels and applying these skills in a risk-safe environment and in real time. Over the duration of the course, I see students' confidence build, I see students become risk takers, I see students' skill levels increase, and I see students learning from each other as well as from the various adults that join in. What I hope is that students look forward to Fridays and feel motivated to be back on Monday. When the 30 days of my grade 9 class come to an end, it is my hope that the students leave with a continued interest in music as well as with the skills needed to continue to get together with their friends or family and Jam!

Next year we will be piloting a semestered grade 10 music class. As this years' grade 9 students were considering their course selection options, I was asked by several students, "Will there be Jamming?" At the time, I couldn't tell the students a lot about what the overall course would look like, but the one thing I could tell them for sure was, there will be Jamming!

## What Can Jamming Friday Look Like in Your Class?

Jamming Fridays are not limited to music. Consider what a Jamming Friday might look like in other subject areas. Maybe Social Studies looks like a coffee row discussion on current events with donuts and comfy seating. Maybe ELA looks like writing letters to political powers such as the SRC or provincial government to invoke change. Maybe Physical Education looks like inventing a new sport or game. Maybe Art looks like a weekly gallery showing complete with student curators. Jamming Fridays are about more than an interesting project or a great activity (which are also great educational tools by the way), they're about doing things and applying skills people naturally continue to do beyond the classroom.

After jamming recently with a grade six class, I asked them what Jamming Fridays could look like in other subjects. One student suggested that Jamming in science could be making explosions! :) Perhaps we need to encourage making explosions that would be positive such as building rockets, but the student was on the right track.

Think about the ways in which students might be able to apply the skill set they gain from your class to the world beyond your classroom. Consider what you want your students to leave your class excited to continue to do at home. How can your Friday classes become the BEST classes of the week and bring your students back on Monday hungry for more?

Resonate: Student Music Conference is an annual conference for grades 7-12 students hosted by Prairie Spirit School Division. Professional musicians facilitate sessions on drumming, vocals, wind band, electronic music, jamming, guitar, recording, etc. The Resonate brand represents Accessibility, Acceptance, Engagement, Environment, and Community.

## Grade 8 Math Help Bulletin Board

## Submitted by Angela Byrnes

Outcome N8.5: Demonstrate understanding of multiplication and division of integers concretely, pictorially, and symbolically.

Below you will find information about a math bulletin board I create for my students. For each unit, I update it. The picture below shows my beginning of the year board about multiplying and dividing integers. The board is a combination of resources I have purchased from TPT and ones I have created. I have included some of the documents that I created. If you would like a copy of any of these documents, please email me: angela.byrnes@pvsd.ca


| Multiplication <br>  <br> $-x-=\}$ <br> $-x \&=-$ <br> \& $x-=-$ | Division <br> $\{\div\}=\{$ <br> $-\div-=ฬ$ <br> $-\div \&=-$ <br> $\{\div-=-$ |
| :---: | :---: |
| the answer <br> - If the signs the answer | different, be negative |





## Multiplication Division


$-x-=\uparrow-\div-\quad$ -
$-x \&=-1 \div \neq-$
\& $x-=-$ \& $\div=-$

- If the signs are the same. the answer will be positive.
- If the signs are different, the answer will be negative.



## Scavenger Hunt Around the Room

By observing things around our classroom, you should be able to find out some very important information that will help you with our procedures and routines, as well as find out some information about me! Answer the following questions on your own. There will be a prize!!

NAME:

## SCORE: /20

1. What is our room number?
2. What was it called that was written on the board first thing this morning?
3. Where do you look to find out what should be written in your agenda?
4. What does "F.Y.I" stand for?
5. How many children do I have? Are they boys or girls?
6. Where would you hand in an assignment?
7. Do we have any games in the classroom? What types? Name one.
8. If you need a piece of paper, either white or lined, where would you look?
9. If you lose a handout, where can you look to find another one?
10. Give me the name of one book from our classroom library. Which bin is it in?
11. What is one "message" that is a reminder to all of us in this classroom?
12. What is the number 1 rule that I believe in for our classroom?
13. How much are the school fees?
14. How many places are there for students to work in our classroom?
15. Where will you find the "Editing sheets" you will need for Writer's Workshop?
16. If you are away from school, where might you look for anything you may have missed?
17. Where will you keep all of your duo tangs?
18. In our room are a set of Daily 5 drawers. Find the "Writing Prompts" drawer and list one writing prompt found in the drawer.
19. How many degrees do I have? What are they and from which University?
20. What is one of our $1^{\text {st }}$ themes going to be?

Submitted by Tina Blake

## Teacher-Friendly Websites:

The following websites are packed with great ideas for your classroom.

- Drama resources
https://www.theatrefolk.com/
- ELA Visual Writing Prompts/Soc. St. Current Event Discussion https://www.nationalgeographic.com/photography/photo-of-the-day/
- Science/STEM Activities
http://stem-works.com/
- ELA Canadian books/lesson plans/SmartBoard Activities/Podcasts with authors
http://www.annickpress.com/



Everyone knows a teacher who does an outstanding job in the middle. Please give that person the recognition they deserve. Fill out the attached information, and email the information to brett@smya.ca.

Teacher's name: $\qquad$
School: $\qquad$
Teaching Assignment: $\qquad$

Three words describing the teacher's personality:

A sentence or two describing the teacher's relationship with:
a) Students:
b) Colleagues:
c) Community:

Anything else you would like mentioned?

## Application for Membership

## What can the SMYA do for you?

Members receive:

> Three issues of 'In the Middle' - The only professional middle years journal published in Canada
> Three issues of 'President's News' - Keeping you up-to-date on middle years news
> In-service updates across the province
$\square \quad$ I hereby apply for membership in the Saskatchewan Middle Years Association. Membership for one year is $\mathbf{\$ 2 5 . 0 0}$.
$\square$ I hereby apply for membership renewal in the Saskatchewan Middle Years Association. Membership for one year is $\mathbf{\$ 2 5 . 0 0}$.

Name: $\qquad$

Mailing Address: $\qquad$

Employed by: $\qquad$
Present Position: $\qquad$
Are you an STF member?Yes
No Teacher's Certificate Number: $\qquad$
$\checkmark \quad$ I have enclosed a cheque or money order for $\boldsymbol{\$ 2 5 . 0 0}$. I understand this is my membership fee for one year.
I hereby consent to the collection, storage and use of personal information by and for the executive of the SMYA for purposes of receiving "In the Middle", the journal of the Association, the "President's Newsletter" and periodic notification of upcoming professional development opportunities. Information is processed and maintained in a confidential database by the STF.

DATE
SIGNATURE

Please email this application form when completed to Brett Reis at: brett@smya.ca


## Harold Schultz

 Middle Years Development Fund
## Introduction

The need exists in Saskatchewan to encourage continued development in the middle years area. The SMYA is the logical organization to initiate and encourage such development.

This development fund was established to encourage Saskatchewan based projects and/or programs related to the middle years child. The fund is named in honor of Mr. Harold Schultz who was a driving force in starting the middle years concept in Saskatchewan. It was through his research, his encouragement and his dedication that the philosophy of Middle Years Education took hold and continues to grow today.

## Objectives of the Fund

The monies of the fund are to assist, financially, individuals, groups and/or schools in developing programs or research projects that increase the understanding and awareness of the middle years child in Saskatchewan.

The monies of the fund may be awarded to those projects, ideas or programs that help to increase the understanding and awareness of the middle years child and/or promote effectiveness of the middle years teacher.

## PLEASE NOTE:

There is no application form for this award. Candidates must submit a written application meeting the guidelines below.

## General Guidelines for Selection

1. The results of such projects, programs, or practices supported by this fund must be made available for the use of the SMYA and its members.
2. The recipient(s) of monies from the fund must submit a comprehensive typewritten report to the SMYA executive upon completion of the projects.
3. The SMYA journal, In the Middle, must be provided with a synopsis of useful and relevant results of the funded project(s) for publishing purposes.
4. The recipients must acknowledge the financial assistance of the SMYA in the text of the comprehensive typewritten report.
5. The executive of the SMYA has the right to change, delete, or add any conditions related to the awarding of monies related to the fund.

## Conditions

1. Payment of the monies of the fund will be 50 percent when the project is approved by the SMYA Selection Committee and 50 percent upon completion of the project and the submission of an article suitable for publication in our journal.
2. The allocation of the monies granted will be made at the discretion of the SMYA Selection Committee.
3. Applications for the 2017 award can be made any time prior to Oct. 1, 2018.
4. Each application will be acknowledged and recipients will be notified of decisions immediately following the Selection Committee's meeting.
The amount of the monies of the fund to be allocated at the discretion of the Selection Committee shall not exceed $\$ 1000.00$.
5. Applications will be received in a format approved by the SMYA Selection Committee. Interested persons should forward inquiries to:

## Harold Schultz Middle Years Development Fund

 ATTENTION:Crystal Boire
Email: crystal@smya.ca

## President's Award

The Saskatchewan Middle Years Association strives to promote an understanding of middle years education within the province of Saskatchewan. Therefore, the President, on behalf of the Association, annually presents "The President's Award" to recognize individual excellence in middle years education.

Members of the SMYA are invited to nominate an individual to be considered as a recipient of this award.

## Criteria

1. The award will be presented to an educator who has made meritorious contribution to middle years education both locally and provincially.
2. Nominations must be made by a current member of SMYA.

## Timeline

Applications for the 2017 award must be submitted to the President by October 1, 2018.

NOMINATION FORM

## A. Nominee Information

Name
Address
Work Address
Position Held
Telephone - Home Office
B. Nominator Information

Name
Address
Work Address
Position Held
Telephone-Home Office
C. Point form outline of the candidate's contributions
$\qquad$
$\qquad$
$\qquad$
D. Attach statement supporting your nomination (Maximum 1,000 words)

Email all submissions to: Brett Reis
brett@smya.ca


## SMYA YOUTH GRANT

The SMYA supports and encourages special projects, initiatives and student conferences. Because of this, SMYA has established a grant fund, which will allow our organization to support such ventures. Money will be awarded in two installments. Fifty percent of the grant will be paid up front while the remaining fifty percent will be awarded on submission of a written report that can be published in In the Middle, the SMYA journal. Applications should show how the project, initiative, or conference would enhance the education of the middle level students involved. Priority will be given to those applicants which are organized by students, for students, or that go beyond regular classroom excursions/trips.

1. Applications for funds must be made BEFORE the project, initiative, or conference takes place AND before an SMYA executive meeting. The deadlines for consideration at an executive meeting are:
a. April 30
b. June 30
c. December 30
2. Applicants must fill in the following form and include a half to one-page summary or outline of the project, initiative, or conference on a separate piece of paper.
3. Applicants must be SMYA members.
4. Funds for grants will be set aside by the executive in the annual budget.
5. The maximum amount available for grants is $\$ 1000$ per year. Amounts awarded are at the discretion of the SMYA executive.
6. All special projects receiving the initial SMYA financial support will be required to provide SMYA with a written report suitable for publication in the SMYA journal in order to receive their second installment.

Deadlines for applications are June 30, December 30, and April 30

| School Name/Group Name |  |
| :--- | :--- |
| School Address | Postal Code |
| School Phone Number | Date |
| Teacher Contact |  |
| Type of Event | For Students and/or Teachers |
| Location | Source of Funding |
| Number of Participants | Amount |
| Anticipated Costs |  |
| Food |  |
| Speakers |  |
| Accommodation |  |
| Travel |  |
| Other (specify) |  |
| Total |  |

## Outline of Event

Please include a brief description of the project including rationale for the project, format and anticipated activities.

Do you have an active SMYA
membership? Have you
received SMYA funding before?
Are you willing to:
a) Provide a report suitable for publication in the SMYA journal?
b) Make a presentation at our Annual Conference?

Please provide any additional information that will assist us in processing your request and attach it to the form.

## SMYA Privacy Policy

From time to time, the Saskatchewan Middle Years Association (SMYA) will gather, maintain and use personal information about its members. This policy outlines the steps that the SMYA will undertake to safeguard the privacy of this information.

## 1. Accountability

a. The Executive shall appoint one of its members as the SMYA Privacy Compliance Officer.
b. The Executive may appoint other members of the Executive to be responsible for collecting personal information subject to the terms set out in the policy.
c. Complaints and/or inquiries arising from the collection of personal information shall be directed to the Privacy Compliance Officer of the organization.
d. Personal information of the membership shall be shared with and maintained by the Saskatchewan Teachers' Federation (STF) for grant purposes.
e. Personal information shall not be shared with any other third parties.

## 2. Purposes

Personal information will be used for communication purposes only. These communication vehicles will include the SMYA journal, the President's newsletter and periodic mail outs, which may advise the membership of upcoming professional development opportunities.

## 3. Consent

a. Consent to gather personal information shall be obtained annually from the membership at conference.
b. Registration forms for new or renewed memberships shall contain a "Consent for Release of Personal Information" section.
c. This policy shall be made available to all members.
d. Information collected by the SMYA may be disclosed to the STF for grant purposes and/or to the members of the SMYA Executive only.
4. Limiting Collection
a. The information collected shall be limited to:

| i. | Name |  |
| :--- | :--- | :--- |
| ii. | Address |  |
| iii. | Postal Code |  |
| iv. | Teaching $\quad$ Certificate |  |
|  | Number |  |
| v. | Telephone Number |  |
| vi. | Email Address |  |

b. Name, Address and Postal Code information are needed to send communication to the member.
c. A teaching certificate number is required by the STF for grant purposes.
d. Telephone numbers are required to communicate with members quickly (i.e. in the event of a program cancellation).
5. Limiting Use, Disclosure and Retention
a. Membership information shall be retained for as long as a person is a member of the organization.
b. Lapsed membership information will be retained for a maximum of one year.
c. Lapsed information in electronic or "hard copy" form shall be securely destroyed.

## 6. Accuracy

a. Membership renewal information will be checked for accuracy with the individual member.
b. Individual members of the SMYA shall be responsible for informing the organization's Privacy Compliance Officer with appropriate updates to their personal information.

## 7. Safeguards

a. All reasonable measures shall be taken to protect members' personal information against loss or theft.
b. Access to electronically stored information shall be limited to members of the organization's Executive only.
c. Executive members shall annually be made aware of the need to protect the privacy of members' personal information.
d. This policy shall be reviewed annually.

## 8. Openness

a. This policy shall be published on the organization's website.
b. This policy shall be published annually in the Association journal.

## 9. Individual Access

a. Upon a request by a member, the President shall confirm the existence of a member's personal information and shall provide a copy of this policy to the member.
b. If a member deems her/his personal information to be inaccurate, the member shall be given the opportunity to correct any inaccuracy.

## 10. Challenging Compliance

a. Complaints and/or inquiries regarding this policy shall be directed to the Privacy Compliance Officer of the organization.
b. Upon receiving a complaint and/or inquiry, the Privacy Compliance Officer shall attempt to resolve the issue as expeditiously as possible.


